To: Residents, Family Members, Visitors and Staff

From: Ed DeNicola, Director of Security/Engineering

Date: November, 2021

Subject: Christmas/Holiday decorations/wreaths/trees

In our continuing efforts to safeguard our Residents and Home, please adhere to the directions for all Holiday decorations/gifts and packages planned to be sent to Residents. Please share this information with all family and friends.

All packages, boxes, and shipping bags brought into, or being taken from, the facility by anyone are subject to inspection by Security. Further, any packages mailed to/dropped off for Residents must be delivered in a sealed box/packaging with the Resident’s name and room number prominently printed and written onto the package or securely affixed to the package. The following are Holiday decorations restrictions:

Live wreaths are not permitted. Artificial wreaths labeled flame retardant or non-flammable permitted.

Trees/Plants: Should be no taller than 24 inches and positioned for the least risk of tipping over.

Live/real plants are permitted provided Artificial Plants are permitted labeled

they are planted in soil in a container, non-flammable or flame-retardant and

with a saucer/plate on the bottom for positioned for the least risk of tipping over.

the collection/retention of water and

positioned for the least risk of falling.

Live/real tree plants are permitted if they Artificial trees are permitted provided they

are rooted in soil in a container, are labeled non-flammable or flame-retardant

with a saucer/plate on the bottom for positioned for the least risk of tipping over.

the collection and retention of water.

Fiber optic trees are only permitted if they are battery-powered.

Lights: Electrical Lights are not permitted. Battery-powered lights are permitted only if the encapsulated battery supply is maintained by “AA” or “AAA”,“C” and/or “D” sized batteries

Decorations: Must be labeled “Non-Flammable” or Flame Retardant”. Please do not tape/pin/nail anything to walls or furniture. Utilize hooks and display boards provided in your Resident’s room.

Perishable Food items: All food items must be dated and kept in a closed container if not eaten immediately. Any loose open or old/spoiled food will be discarded and the Resident will be informed.

All holiday items noted above should be kept at a minimum of three feet from any heat source, electrical outlets and radiators. No electrical extension cords permitted.

Housekeeping staff will monitor holiday plants/flowers/trees/food items in the Resident’s rooms. Any tree/plant/food item considered to put Residents and/or facility pets at risk and/or dries out or is dropping debris; the Housekeeping staff will immediately notify the resident of the action to be taken and remove it.

We wish everyone safe and Healthy Holidays!